

## Centre for Migration and Inclusive Development

### Job Description

**Job Title:** Pharmacist

**Location:** Ernakulam, Kerala

**Department:** Programme

**Reports to:** Medical Officer in Charge, CMID

**Supervises:** None

**Grade:** Officer

**Duration:** One year (Renewable)

**Category:** Short Term Contract

#### About CMID

The Centre for Migration and Inclusive Development is an independent non-profit organisation that advocates for and promotes social inclusion of migrants in India. Established in 2016, CMID's priorities include designing, piloting and implementing programmes for mainstreaming as well as improving the quality of life of migrants. CMID's work also includes technical support in the formulation, refinement and implementation of strategies, policies and programmes that promote inclusive and sustainable development, working with diverse state and non-state actors.

#### Position Purpose

Kerala has emerged as one of the major destinations of inter-state migrant workers in India. An estimated four to six lakhs of migrant workers live in congested settings in Ernakulam district of Kerala. Most of these workers belong to socially and economically vulnerable populations such as Adivasis, dalits and religious minorities. CMID, in collaboration with National Health Mission, Ernakulam district, Kerala, operates Bandhu Clinics, mobile medical units that periodically visit migrant dense areas in Ernakulam district of Kerala at a time and location convenient to the workers with a team who can communicate with them. Mangalore Refinery and Petrochemicals Limited, Wipro Foundation, ESAF Small Finance Bank, Cochin Shipyard Limited, BPCL Kochi Refinery etc. are some of CMID's partners in operating the mobile clinics.

CMID requires an experienced Pharmacist with a valid licence to practice in Kerala state with a commitment to work with the vulnerable populations at the grassroots. He/she should be highly proficient in Hindi or other languages spoken by migrant workers. He/she will take care of the pharmacy of CMID under the supervision of the Medical Officer in charge. The ideal candidate is a D- Pharm/ Bachelor of Pharmacy who can speak Hindi and Tamil with a minimum experience of at least two years after qualifying.

## **Duties and Responsibilities**

- Review and execute physician's prescriptions checking their appropriateness and legality
- Organize the pharmacy in an efficient manner to make the identification of products easier and faster
- Maintain full control over delivering, stocking and labeling medicines and other products and monitor their condition to prevent expiring or deterioration
- Provide information and advice regarding drug interactions, side effects, dosage, and proper medication storage
- Work with the pharmaceutical staff to maintain a clean, customer-friendly workplace
- Assist patients in solving problems, such as identifying old medication or finding an over-the-counter solution to minor health issues
- Complete operational requirements of the pharmacy, including verifying order entries, maintaining records of controlled substances, charges, and removing expired and/or damaged drugs from the pharmacy's inventory
- Adhere to applicable legal rules, regulations, and procedures governing pharmaceutical practice
- Coordinate with the Medical Office in Charge in placing orders and purchase of pharmaceutical supplies, medical supplies and drugs, maintaining stock and storing and handling it properly
- Maintain records such as pharmacy files, patient profiles, charge system files, inventories and registries of poisons, narcotics, and controlled drugs
- Maintain stock register for the medicines/vaccine vials/consumables collected and provide periodic reports
- Maintain cold chain and undertake necessary action in consultation with the medical officer to shift medicines/vaccines to other facilities in the case of potential risk of breach of cold chain systems
- Prepare periodic report, annual report and budget
- Other duties as assigned by the reporting officer

## **Qualification and Experience**

Diploma in Pharmacy (D-Pharm) / Bachelor of Pharmacy with a valid license to practice as a pharmacist and two years' working experience. The candidate should be fluent in Hindi, Bengali, Tamil or any one language spoken by the migrant workers. He/she should have good writing skills in English. Previous experience of working outside Southern India in hospitals or with CSOs will be an added advantage. He/she should be willing to work during late evenings and weekends.

## **Skill set**

- Strong patient service skills
- Sound understanding of biochemistry and specific drug interactions
- Strong knowledge of medical and biological terminology
- Attention to details
- Excellent interpersonal skills

- Good team player
- Good writing skills in English
- Proficiency in speaking Hindi/Bengali/Tamil desirable
- Sound understanding of health issues of migrant workers
- Working knowledge of software applications used in Pharmacies
- Conversant with internet, email and word processing software

**To Apply**

Send your CV to [jobs@cmid.org.in](mailto:jobs@cmid.org.in) with a subject line 'Application: Pharmacist'. Only shortlisted applicants will be contacted. Applications will be accepted till 5.30pm IST on March 31, 2022.